

Community bulletin boards and community tables serve as mediums of communications between the Libraries and public. The purpose of the community bulletin board and table is to provide residents with information on cultural, educational and other activities of local interest. Agencies and organizations that are non-commercial, non-profit*, nonsectarian, interdenominational, or non-partisan may leave information at no cost for display consideration.

The Library does not advocate or endorse the viewpoints of exhibits or exhibitors.

All items require advance approval by the Library administrators and will be made available as space allows. Due to limited space, all qualified items might not be displayed.

The following items are not accepted:

- materials devoted to the sale, advertising, solicitation or promotion of commercial products or services, including business cards and fliers;
- petitions;
- politically partisan notices; or
- notices with a religious, denominationally specific orientation.

Any box, receptacle, or canister which solicits monetary donations may not be placed in the Library.

Materials must be at least 4" x 6" but no larger than 8 ½" x 11" to be posted on the community bulletin boards.

All materials for specific events will be removed after the date of the event. All other items must have their posting date written on the top of the page. Notices will be removed after one month from their posting date. Materials covering events over a range of dates will be removed at the Library administrators' discretion. Undated notices will be removed immediately.

Materials displayed or posted at the Library become the property of the Library. The Library is not responsible for lost, damaged or stolen materials, or for returning materials that have been posted or displayed.

* Proof of non-profit status may be requested.

Approved July 8, 2010, by the Mishawaka-Penn-Harris Public Library Board of Trustees